

KENTUCKY WORKFORCE INVESTMENT BOARD

November 29, 2005, Meeting #2 Minutes

12:15 p.m.

Conference Room A, 1024 Capital Center Drive
Frankfort, Kentucky

I. Call to Order

Mr. George Burkley, Chair, Kentucky Workforce Investment Board (KWIB) called the second November 29, 2005, KWIB meeting to order at 12:15 p.m. and requested that the roll be called.

Roll Call:

The following members were present: Ms. Sharon Bird, Senator Charlie Borders, Mr. George Burkley, Governor Martha Layne Collins, Secretary of State Trey Grayson, Mr. Don Doty, Deputy Commissioner Andrew Frauenthoffer, Ms. Kimberly Maffet, Mr. Todd Mills, Mr. Bill Parson, Mr. Ted Richardson, (Retired) General James Shane, Ms. Nancy Spivey, and Ms. Sue Tamme.

The following members were absent: Mayor Jerry Abramson, Representative Larry Clark, Judge/Executive Bill May, Dr. Michael McCall, Senator Vernie McGaha, Mr. Ken Oilschlager, and Mr. Russell Starkey.

Establishment of Quorum:

The quorum was met with 14 of 21 appointed members present.

Continued Business:

Mr. Burkley requested that Secretary of State Trey Grayson read the statement regarding the Perkins Act prepared following adjournment of the 10:00 a.m. KWIB meeting. Secretary Grayson presented the following statement as a formal motion:

By virtue of Executive Order 2005-327, the KWIB has assumed the duties of the "eligible agency" pursuant to 20 USC 2302(9). As the Board assumes its additional duties, it will endeavor to encourage and assist all state agencies that receive Perkins dollars to maximize the receipt of all potential federal Perkins funds, including incentive funds.

It is the understanding of KWIB that timely and accurate reporting of data to the Office of Career and Technical Education (OCTE) in the Education Cabinet via the TEDS system is vital to OCTE's duty to report said information to the federal government.

Please take any and all necessary steps to ensure that your agency is accurately and promptly reporting all relevant information to OCTE upon their request. The KWIB appreciates your support in helping the Commonwealth maximize any and all dollars to which it may be entitled.

The motion to approve the preceding statement was seconded by Ms. Sue Tamme. The motion was approved with no opposition.

Approval of Minutes:

The approval of the 10:00 a.m., November 29, 2005, KWIB meeting minutes was tabled until a subsequent meeting.

Second Reading of the Statement of Executive Authority and Rules of Procedure (Bylaws):

Mr. Burkley presented the second reading of the revised Statement of Executive Authority and Rules of Procedure, mentioning the primary changes to the committee structure and provision for proxies.

Mr. Don Doty moved that the revised Statement of Executive Authority and Rules of Procedure (Bylaws) be approved as presented. The motion was seconded by Ms. Nancy Spivey. The motion was approved with no opposition.

Committee Membership:

Mr. Burkley directed attention to the list of committees on page 61 of the agenda book. He noted that due to Mr. Mills impending resignation, Ms. Nancy Spivey will be the chair of the Access Committee. He then stated his plans to call the committee chairs at the beginning of next year to set up committee meetings.

2006 Meeting Dates:

The dates of the 2006 KWIB meetings were noted. The KWIB meetings will be scheduled for 10:00 a.m. at locations to be determined.

Annual Report:

Ms. Elizabeth Hack presented the Workforce Investment Act Annual Report. Copies had been distributed to each of the KWIB members.

The meeting was adjourned.